

# phone user guide

## 3-Way chat

### what is 3-Way Chat?

This service is available on most lines ready for use! If you are already on a call, you can add another person and then have a 3-Way Chat.

### instructions for use

To put the existing call on hold and make a new call, dial:



Then to 3-Way Chat, dial:



To split a 3-Way Chat (put one call on hold), dial:



To switch between calls, dial:



To hang up one call and return to the call on hold, dial:



Please note that while you are in a 3-Way Chat your Call Waiting will not work, but Call Forward - Immediate and Call Forward - Busy will.

The third party can be from a new call arriving via Call Waiting.